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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 5 November 1953

FROM : Chief, Real Estate and Construction Division

SUBJECT: Weekly Activity Report
30 October to date.

1. General:

a. Preparation of Agency Regulations:- (Continued item)

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[redacted] revised as required by ADD/A and [redacted] and submitted to Logistics Regulation Committee for forwarding.

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[redacted] has been revised as required by external coordination and submitted to Logistics Regulation Committee for forwarding.

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b. Reimbursement for administrative services, Headquarters (Continued item) No change - 22 Oct.

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c. Rental Rates for [redacted] (Continued item) Rental rates secured from Dept. of Interior forwarded to FE/Log. for inclusion in their staff study.

2. Projects and studies in Process:-

a. Construction & Utilities:-

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(1) Project [redacted] Commo:- (Continued item)

(a) Sewer Systems Revisions:- Continued progress.

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(b) Power Supply at [redacted] High voltage cable and metering facilities installed. Power service expected to commence on or before 12 Nov.

(2) FBIS, West Coast Bureau, Santa Rosa, Calif:- (Continued item)

(a) Building construction contract:- Progress continues.

(b) Antenna and power line contract:- Progress continues.

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(c) Construction of perimeter fence:- Pending return of proposed modification from contractor.

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(3) Project [] Training:- (Continued item)

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Action completed. Return of balance of funds

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(4) Project [] Training:- (Continued item)

(a) Final payment for construction contract:- No change - 29 Oct.

(b) Final payment for AE contract:- No change - 29 Oct.

(c) Appraisal of houses in order to establish fair rentals:- No change - 22 Oct.

(d) Administrative Plan for Purchasing Houses:- No change - 22 Oct.

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(5) Project [] (Continued item)
No change - 8 Oct.

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(6) []

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(a) Water Supply Systems, [] - No change 29 Oct. Negotiations completed with power company to relocate their line to avoid interference with water tank.

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(b) Alterations to electrical systems, []
[] - No change - 15 Oct.

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(c) Building for Record Center []
General Services - No change - 15 Oct.

(d) Commo Laboratory:- Construction continuing 65% complete.

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(7) [] (Continued item):-

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(a) [] relocation:- Additional funds requested for swimming pool not approved, and dispatch forwarded to the field concurred in by ADD/A.

(b) Commo Station:- No change - 29 Oct.

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(8) Expansion of Support Base, [] FE
Div.:- Project Engineer's report not received by Headquarters to date.

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(9) [redacted] (Continued item) No change
29 Oct.

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(10) [redacted] (Continued item)
voucher for final payment received from contractor
being reviewed. Final cost figures under CPFF con-
tract pending receipt from VOA.

(11) Extension to power plant, Commo, [redacted]
(continued item)

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RE&C Division representative presently at site to
review and approve necessary plans for contract and
contract arrangements. Office of Commo representative
has returned to Headquarters. RE&C representative
expected to return 15 Nov.

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(12) [redacted]

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(13) [redacted] Commo:- Negotiations in progress for the
installation of cable. Amendment to that contract
is proposed for furnishing and erecting a prefabricated
building and insulation of this and existing similar
buildings.

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b. Real Estate:-

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- (1) Use of four acres of land [redacted]
(Commo):- (Continued item - 13 August) No change.

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Authorization received from Division and transmitted
to GSA to effect move. Action completed by this Office.

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- (5) Fencing of two Agency-owned houses [redacted]
(Continued item - 29 October) No change.
- (6) Purchase of House at [redacted] - (Continued item - 29 October)
No change.

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- (7) Maritime Facilities for SR Division:- (Continued item)

Meeting arranged with LO Liaison to work out operational
support.

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- (8) Termination of Lease in [redacted] on a
small 1-room office:- (Continued item)

Real Estate broker requested to sub-lease with consent
of Lessor.

- (9) Housing Facilities for Project NSCD-123:- (Continued item)

Draft of Emergency Planning Officer report to DD/A
forwarded to Chief, Logistics for information and
informal concurrence.

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- (10) Repairs to House at (FE):- (Continued item)

Cable received from Field verifying increased costs. FE sending request to RE&C and transfer of funds will be effected.

3. Other Items of Interest: - None.

4. Special Problems: - None.

5. Major Objectives: -

Starting Date

Target Date

- a. Establish accountability system for Agency Real Property.

have been distributed.
1 August 1953

Small number of reports received.

- b. Prepare RE&C portion of CIA Regulations,

Current -
95% complete.
See 1 a.

External coordination for final 4 Regulations is in process. STAT

- c. Supervise Planning of Construction of:-

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(1)

Building construction 99% complete.
Approach work, electrical and sewerage approximately 80% complete.

Beneficial occupancy permitted 1 Oct. 1953

Final completion schedule 15 Nov. 1953.

(2) FBIS, Santa Rosa

55% complete.

1 January 1954.

(3)

Current -
Preliminary Planning

Not established.

(4)

- (a) Headquarters Supply and Personnel Facilities

Current

January 1955

- (b) Commo

April 1954

August 1954

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(5)

[REDACTED]

Current -

Not established.
Pending report
from Division
representative.

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(6)

[REDACTED]

Additional estimate
\$145,000.

Current -

Preparation of
plans.

15 December 1953.

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(7)

Commo Laboratory

[REDACTED]

65% complete.

1 December 1953.

d. Established Field Inspection
Program for Agency Real
Property.

38% complete.

1 December 1953.

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[REDACTED]

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